



12.00 noon	Lunch Break
1.00 pm – 5.00 pm	<b>Implementation</b> (Continued)
1.00 pm	Responsibilities of: Customs NIGA Holders
	Operation Procedures Administration Procedures
3.00 pm	Coffee Break
3.15 pm	Administration Procedures (continued)
4.30 pm	Q&A
5.00 pm	Adjourned

**Day 2:**

9.30 am – 5.00 pm	With 1 Lunch Break at 12 noon and 2 Breaks
	- 1 at 10.30 am
	- 1 at 3.15 pm

**Subjects to be covered** (Please see Enc 3 and Enc 4 for details):

Application Procedures  
Submission Procedures  
Supporting Doc. Required  
Issuing Procedures  
Recording Procedures  
How Does a Valid Carnet Look Like  
Customs Clearance Procedures  
Common Problems Faced by NIGA  
Retention Period of Carnet Documents

(The Workshop will also cover Best Practices.)

Time: 9.30 am – 5.00 pm  
With 2 Networking Breaks  
1 Lunch  
Q&A in between the Workshop

2. **OBJECTIVES**

Technical Implementation Workshop geared towards creating an understanding on:-

**Implementation/Operation/Administration Procedures of the System**

Please see

- **Enc 3 for Details/Workshop Outline**
- **Enc 4**

Implementation Procedures	}	To Be Observed By
Operation Procedures	}	- NIGA
Management Procedures	}	- Customs Authorities
Administration Procedures	}	

Verification Procedures of Customs Authorities

Common Problem Faced by NIGA

Treatment of Regularisation Requests

Application Procedures	}	
Submission Procedures	}	of NIGA
Issuance Procedures	}	
Recording Procedures	}	

**Day 3**

**Follow-up Meetings**

9.30 am – 5.00 pm

- i) **With Senior Government Officials**  
Director General of Customs, Ministry of Trade & Industry, etc.
- ii) **With PCCI**  
To map out a time-frame for implementation.